# CareConnect - How do I check my Submission progress?

## **Question - How do I check my Submission progress in CareConnect?**

When you use CareConnect for your Digital Invoicing needs, all of your Time Sheet status updates will happen live through CareConnect as well! To view those status changes, each individual Time Sheet comes with its own log, here's how to view them:

#### Web:

#### **Quick View:**

Quickly check your Submission progress from the Claim Status column

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	Demi, Maryjane	#130793 C2AP	Received	APCB_live / TEST, YVONNE	-	Submitted	7 2 0 9	\$ 200.00/ \$ 394.00	ŧ	÷

### **Detailed View:**

1. Begin by heading into your Claim & Time Sheet menu from the Subsidies tab

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	Demi, Maryjane	#130793 C2AP	Received	APCB_live / TEST, YVONNE	-	Submitted	7 2 0 9	\$ 200.00/ \$ 394.00	±	:

# CareConnect - How do I check my Submission progress?

2. Locate the Time Sheet you want to track the status of, and press the **Options** under **Action** to locate **View Logs** 

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Subsidies C	laim & Time S	Sheet							
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	Demi, Maryjane	#130793 C2AP	Received	APCB_live / TEST, YVONNE	-	Submitted	7 2 0	9 \$ 200.00/ \$ 394.00	± :
								View Submission Record	
								View Logs	

3. Inside of **View Logs**, you can see all changes that have been made, including updates from your Child Care Agency

	NECT	Dashboard	Students	Attendance	Subsidies	Admin			English <del>•</del>	Yvonne Test 🔻
Subsidies	Log: Claim & Tin	Claim #130 ne Sheet / Claim #130	793 <sup>793</sup>							
💼 Explanation of Pa	Agen	cy: APCB_live					8	Q Search		
	Log Ti	me		Log Conte	ent			Log User		
Agency	11/05	/2020 01:09:51 AM	(UTC-08:00)	APCB_liv	e is processing	the claim.		System		
Parent	11/04	/2020 07:11:30 PM	(UTC-08:00)	Parent U:	ser submitted th	e claim.		Parent User		
Care Provider	11/04	/2020 07:11:28 PM	(UTC-08:00)	Parent U	ser signed the d	gital document.		Parent User		
	11/04	/2020 07:11:20 PM	(UTC-08:00)	Yvonne T	est viewed the c	ligital document.		Yvonne Test		
	11/04	/2020 07:11:07 PM	(UTC-08:00)	Send par KNTRUO	ent-sign messag NG@MCTTECHI	je to parent: Luci NOLOGY.COM; C	la Demi, Contact: Email: ell: (657) 206-6020.	Yvonne Test		
	11/04	/2020 07:11:07 PM	(UTC-08:00)	Yvonne T	est submitted fo	or parent pending	g.	Yvonne Test		
	11/04	/2020 07:11:02 PM	(UTC-08:00)	Yvonne T	est signed the d	igital document.		Yvonne Test		

## Mobile:

Quick View:

# CareConnect - How do I check my Submission progress?

Quickly check your Submission progress from the **Claim Status** within the Time Sheet

## **Detailed View:**

#### 1. Begin by heading into your **Claim & Time Sheet** menu from the **Dashboard**



< Clain	n #130793	
Claim	O Atta	chment
Demi, Maryjane		11/04/2010
Submission Status		Submitted
Submit Date		11/05/2020
Claim Info		
APCB_live		09/2020
Program		C2AP
Claim		#130793
Claim Status		Received
Submission Record	~	
7 2	0	9
Attended Absent	Incomplete	No Signature
Invoice / Family Fee A	mount	
	~	
Comment		
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2. Enter the Time Sheet you want to track the status of, and press the **Options** under **Action** to locate **View Logs** 

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<	Claim #13079	3	< (	Claim #130793
Claim	ו A	ttachment	Claim	Attachment
Demi, Maryjane		🚢 11/04/2010	Demi, Maryjane	11/04/2010
Submission Sta	atus	Submitted	Submission State	us Submitted
Submit Date		11/05/2020	Submit Date	11/05/2020
Claim Info			Claim Info	
APCB_I	ive	09/2020	APCB_live	e 09/2020
Program		C2AP	Program	C2AP
Claim		#130793	Claim	#130793
Claim Status		Received	Claim Status	Received
Submission Re	~ cord		Submission Reco	View Submission Record
7	2 0	9	7	ownload Attendance Record
Attended	Absent Incomp	elete No Signature	Download Atte	ndance With Daily Signature Sig. 坐 e
Invoice / Famil	y Fee Amount		Invoice / Famil	Download Blank Time Sheet
	$\sim$			View Logs
Comment			Comment	
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4		00	<	

# CareConnect - How do I check my Submission progress? 3. Inside of View Logs, you can see all changes that have been made, including updates from your Child Care

Agency

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	< Logs	3
Agency	System APCB_live is processing the	11/05/2020 01:09:51 AM e claim.
Parent	Parent User Parent User submitted the o	11/04/2020 07:11:30 PM claim.
	Parent User Parent User signed the digit document.	11/04/2020 07:11:28 PM al
Care Provider	Yvonne Test Yvonne Test viewed the dig document.	11/04/2020 07:11:20 PM ital
	Yvonne Test Send parent-sign message parent: Lucila Demi, Contac KNTRUONG@MCTTECHNO .COM; Cell: (657) 206-6020.	11/04/2020 07:11:07 PM t: Email: LOGY
	Yvonne Test Yvonne Test submitted for p pending.	11/04/2020 07:11:07 PM parent
	Yvonne Test Yvonne Test signed the digi document.	11/04/2020 07:11:02 PM
	Yvonne Test Yvonne Test viewed the dig document.	11/04/2020 07:10:40 PM
	$\leftarrow$	2