

# Head Start Annual Report



# 2018/2019





## MISSION

Working as a team, KCAO will seek and provide programs that develop self-sufficiency in individuals, families, and communities within Kings County.

## VISION

Kings County residents and communities will achieve self-sufficiency through the high-quality and client-focused programs of KCAO.



*Helping People, Changing Lives Since 1965*

This report was prepared in compliance with the Head Start Reauthorization Act of 2007, Administrative Requirements and Standards Sec. 644 [42 U.S.C. 0839 (a)(2)]. It can be viewed online at [www.kcao.org](http://www.kcao.org)

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## LETTER FROM THE HEAD START/CHILD DEVELOPMENT DIRECTOR



Dear Colleagues,

It is with great pleasure that I share with you our Head Start Annual Report for 2018-2019. As I reflect back on both the challenges and successes within the past year, I find myself continuously amazed by the accomplishments we have achieved through the dedication, commitment, and partnership of Head Start families, staff, Policy Council and Board of Directors. It is through their perseverance and support that we see continuous program improvement in order to continue to provide high quality services to Head Start families and their children.

Head Start is a comprehensive early education program for children from at-risk backgrounds from birth to age 5. From early math and reading skills to confidence and resilience, we help children build the abilities they need to be successful in school and life. We engage parents as partners with their child's learning and family support. Every child has the ability to succeed and together, we're supporting more children and families on their paths to success.

During the program year, we have strengthened our partnership with the Kings County Office of Education, Special Education Local Plan Area (SELPA) to develop opportunities for inclusive environments for children with special needs. We also continued the implementation of Teaching Pyramid Model practices program wide. This year select staff participated in an apprenticeship program to become certified Teaching Pyramid Trainers and Coaches. Our certified staff are now able to provide ongoing training to staff to foster responsive relationships, social emotional supports, and intensive intervention for children who may exhibit challenging behaviors. To support families program wide, the Family Service Workers also participated in Teaching Pyramid for Families training and are certified to provide parenting classes to families that connect school to home social emotional development and practices.

As we move into a new year, we would like to thank our staff, Policy Council, parent committees and volunteers for their dedication each and every day. Lastly, we would like to acknowledge KCAO Board of Directors for their guidance.

A handwritten signature in black ink that reads "Michelle Dove". The signature is written in a cursive, flowing style.

Michelle Dove

# **KCAO BOARD OF DIRECTORS**

Pat Nolen	Richard Fagundes	Greg Ojeda
Danyuell Hicks	Todd Barlow	Art Brieno
Don Wright	Alicia Jacobo	Leticia Gamez
Cheryl Silva	Jacob Sanchez	Elsie Barba
Raymond Lerma	Stuart Lyons	Melissa Whitten

## **EXECUTIVE DIRECTOR**

**Jeff Garner**

## **DEPUTY EXECUTIVE DIRECTOR**

**Glenda Stephens**

### **REGIONAL & EARLY HEAD START /EARLY HEAD START- CHILD CARE PARTNERSHIP POLICY COUNCIL**

Christina Aguilar	Frances Nava
Annmarie Villarreal	Monica Escalera
Graciela M. Solis	Kristen Perkins
Candace Salas	Adam Bony
Celia Rodriguez	Juan Tafolla

### **MIGRANT & SEASONAL POLICY COUNCIL**

Esperanza Barocio  
Julia Cuevas  
Olga Rios  
Oralia Vallejo

# COMPREHENSIVE SERVICES

DISABILITIES • FAMILY • HEALTH • MENTAL HEALTH • NUTRITION • SCHOOL READINESS

KCAO Head Start provides comprehensive services to children and families in Kings County.

The teachers, home educators, and family child care providers support children's growth, development, and learning within the context of close and nurturing relationships with adults and peers. Responsive caregiving, effective teaching practices, planned opportunities, and information from ongoing assessments promote learning and development within a well-designed environment that meets the needs of each child.

Each center has a full kitchen in which nutritional and delicious meals are prepared each day. Meals are served family style where children are encouraged to serve themselves. Serving themselves gives children time to practice skills like passing, pouring, and scooping foods. Taking turns and sharing are all a part of the table manners children learn by participating in family-style meal service. Our program promotes optimal health, wellness, and safety to help children get ready for school. We work with families and community partners to individualize health services to meet the needs of each child.

The staff also may work directly with families to support the development of children with disabilities, mental health needs, or special health needs.

The program contracts with mental health professionals who play a critical role in supporting positive adult-child relationships and children's social-emotional development.

Our staff provide families and children with a variety of experiences and tools to support school readiness and positive learning experiences. Family Service staff establish positive, goal-directed relationships with families and provide them with needed resources.



# ENROLLMENT

## REGIONAL

We have a funded enrollment of 483 preschool children enrolled in our center-based programs. To meet the needs of our community, we operate full-day classes in collaboration with the State Child Development program and part-day, am-pm classes August through June.

## MIGRANT

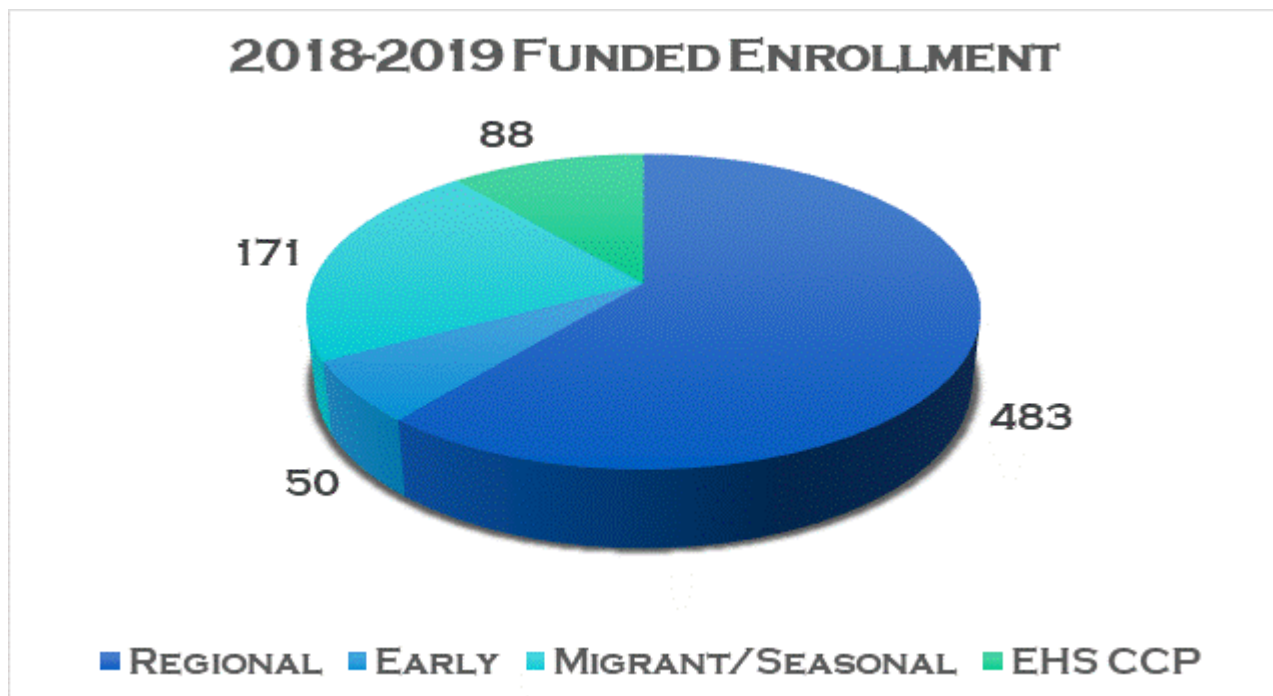
We have a funded enrollment of 171 children. We provide full day services through a center-based option and contract with Providers in our county to provide services through our family child care option April –November.

## EARLY

We have a funded enrollment of 50 infants and toddlers, in which we offer year round home-based and center-based options. The home-based option provides weekly home visits with parents and child for 34 infants and toddlers. The center-based option serves 16 infants and toddlers.

## EARLY HEAD START CHILD CARE PARTNERSHIP

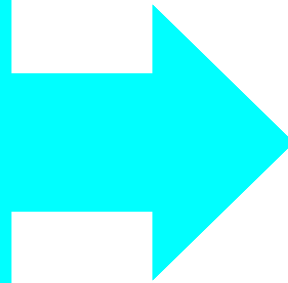
Our EHS-CCP Program has a funded enrollment of 88 children. We partner with KCAO Resource and Referral, KCAO Child Care Assistance Program, and contract with Providers to provide full year services through a family child care option, to support families working and/or going to school.



Source: 2018-2019 Program Information Reports

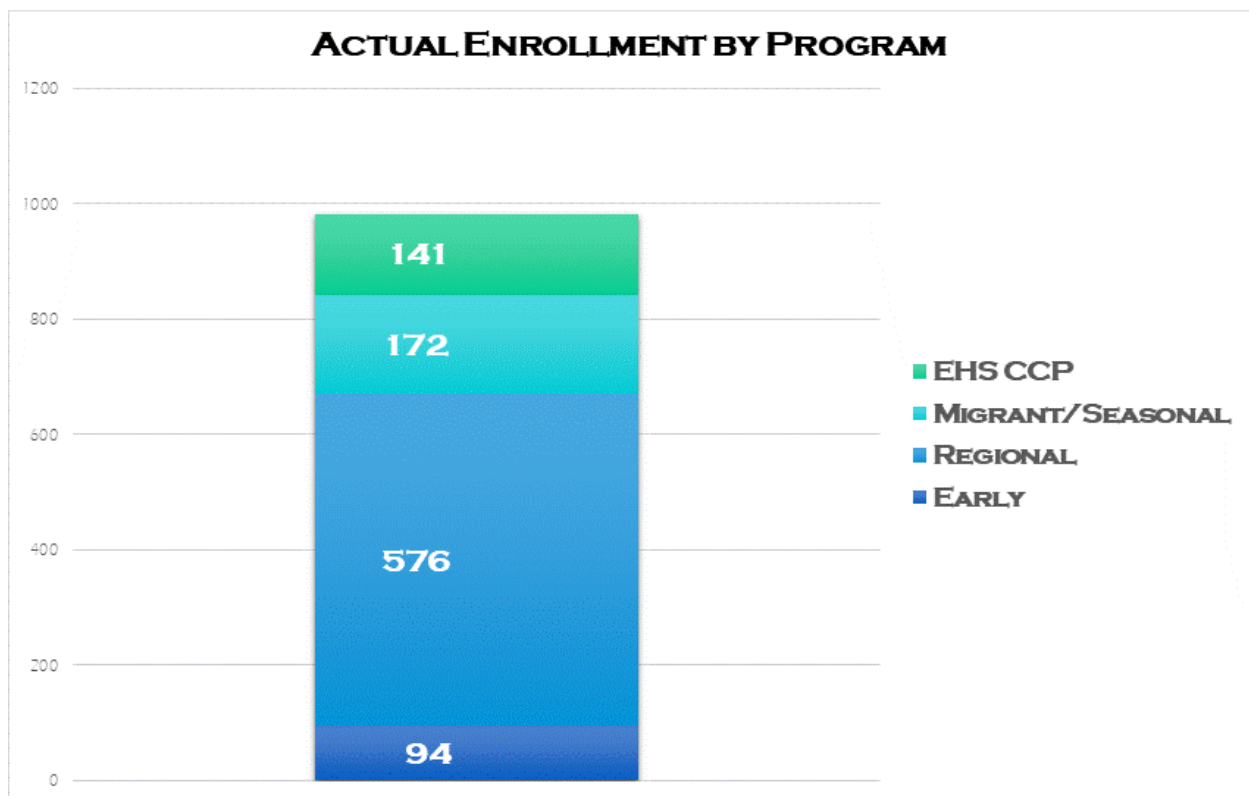
**TOTAL FUNDED  
ENROLLMENT**

**792**



**ACTUAL  
ENROLLMENT**

**983**



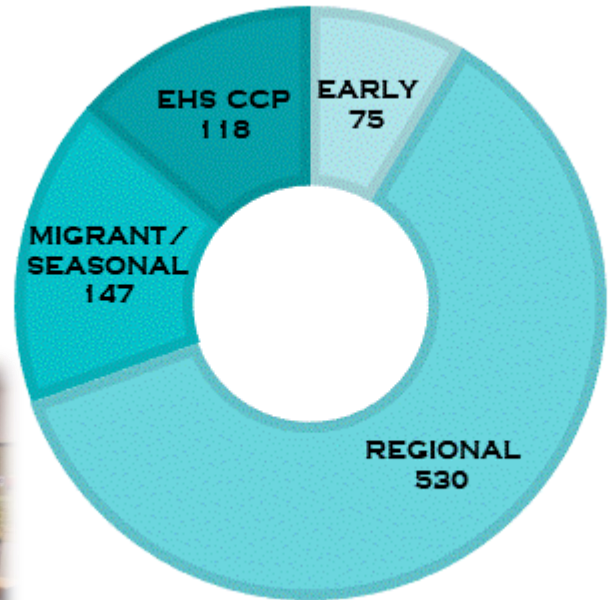
KCAO Head Start programs had a total funded enrollment of 792 children and actually served a total of 983 children in Kings County. The actual number is cumulative due to enrollment slots that became vacant throughout the year and were then filled by another child in need of services. All vacancies were filled within 30 days. All children enrolled in our programs were income or categorically eligible.

Source: 2018-2019 Program Information Reports



# FAMILY SERVICES

Head Start served a total of **870** families in 2018-2019.



# FATHER ENGAGEMENT

A total of **283** fathers participated in their child's Head Start development experiences in 2018-2019.

Regional . . . . .	206
Early . . . . .	29
Migrant/Seasonal . . .	39
EHS CCP . . . . .	9

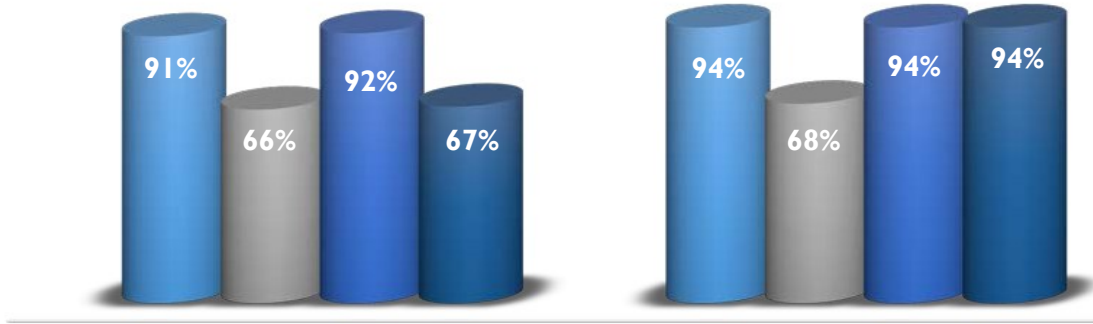
Source: 2018-2019 Program Information Reports

# HEALTH SERVICES

We ensured that children received needed medical and dental exams by partnering with community health providers.

## Medical & Dental\*

■ Regional ■ Early ■ Migrant/Seasonal ■ EHS CCP



Medical

Dental

\*Source: 2018-19 Program Information Reports

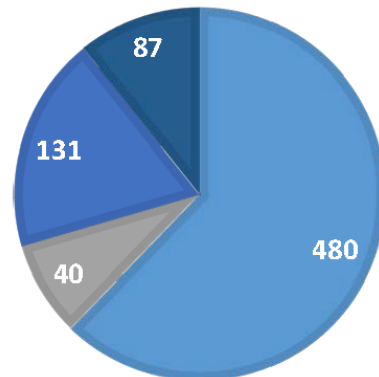
## IMMUNIZATIONS

- ◆ Regional 98%
- ◆ Early 92%
- ◆ Migrant/Seasonal 97%
- ◆ EHS CCP 100%



## LEAD

■ Regional ■ Early ■ Migrant/Seasonal ■ EHS CCP



\*Please note these percentages include children that were enrolled in our program for less than 45 days.

# SPECIAL SERVICES

Our program ensures enrolled children with disabilities, including but not limited to, those who are eligible for services under IDEA and their families, receive all applicable program services delivered in the least restrictive possible environment and that they fully participate in all program activities. (*Head Start Performance Standard 1302.60*)

	<b>49 IEP's</b>
<b>Regional</b>	38 Speech 8 Autism 2 Intellectual Disabilities 1 Specific Learning Disability

	<b>5 IEP's</b>
<b>Migrant/Seasonal</b>	4 Speech 1 Hearing Impairment 4 IFSP's were identified prior to enrollment

	<b>9 IFSP's</b>
<b>Early</b>	5 identified prior to enrollment 4 identified during enrollment

	<b>5 IFSP's</b>
<b>EHS CCP</b>	4 identified prior to enrollment 1 identified during enrollment

Source: 2018-2019 Program Information Reports

# PARENT & FAMILY ENGAGEMENT

## Positive & Goal Oriented Relationships



Parent and Family Engagement in Head Start programs is about building relationships with families that support family well-being, strong relationships between parents and their children, and ongoing learning and development for both parents and children.



The Parent, Family, and Community Engagement (PFCE) Framework is a road map for progress in achieving the kinds of outcomes that lead to positive and enduring change for children and families. When parent and family engagement activities are systematic and integrated across program foundations and program impact areas, family engagement outcomes are achieved, resulting in children who are healthy and ready for school. Parent and family engagement activities are grounded in positive, ongoing, and goal-oriented relationships with families.

## Positive & Goal-Oriented Relationships

### Equity, Inclusiveness, Cultural and Linguistic Responsiveness

PROGRAM FOUNDATIONS	PROGRAM IMPACT AREAS	FAMILY OUTCOMES	CHILD OUTCOMES
Program Leadership Professional Development Continuous Learning and Quality Improvement	Program Environment Family Partnerships Teaching and Learning Community Partnerships Access and Continuity	Family Well-being Positive Parent-Child Relationships Families as Lifelong Educators Families as Learners Family Engagement in Transitions Family Connections to Peers and Community Families as Advocates and Leaders	Children are: Safe Healthy and well Learning and developing Engaged in positive relationships with family members, caregivers, and other children Ready for school Successful in school and life

# POLICY COUNCIL

Parents in our program have the opportunity to be involved in the decision making process by participating on the Policy Council which is comprised of parents of currently enrolled children, community members, and past parents.

Parents are elected by their fellow parents at the center level and participate in monthly meetings with program management staff.

A Policy Council member also serves as a liaison at the KCAO Board of Directors meetings. The Council has the following sub-committees that work in conjunction with management staff to review program information in detail:

- ◇ **Executive Committee**
- ◇ **Personnel Committee**
- ◇ **Education Committee**
- ◇ **By-Law Committee**

The Policy Council allows parents and community members to be actively involved in the strategic planning and evaluation of our programs by offering their feedback and suggestions. Information is then shared by Policy Council members at the center level.

Hello my name is Esperanza Barocio and I am the Chairperson of the Migrant & Seasonal Head Start Policy Council. I have been a member of the Policy Council for the past 5 years and I continue to have a very good experience serving on the Policy Council. I have also learned a lot about how KCAO cares about our children and how parents are an essential part of the Migrant & Seasonal Head Start Program.



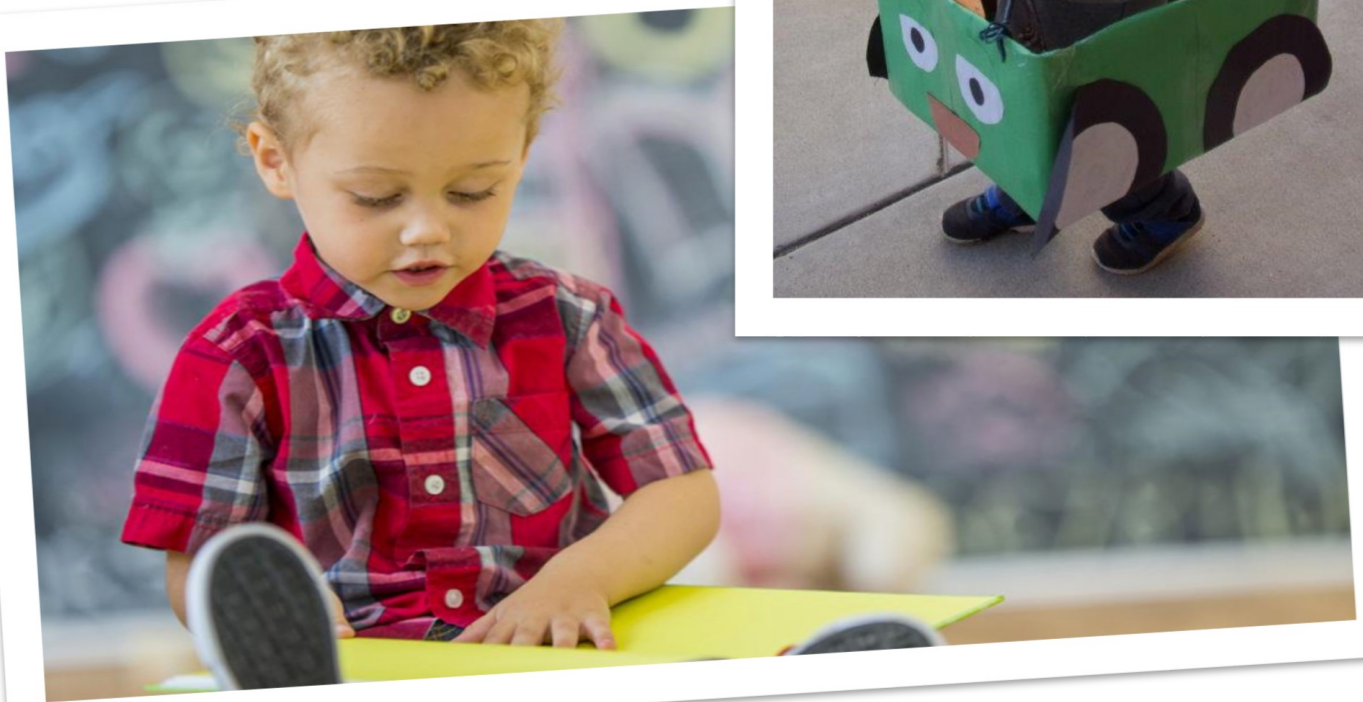
**ESPERANZA BAROCIO**  
**MIGRANT & SEASONAL HEAD START**  
**POLICY COUNCIL CHAIRPERSON**

*I have been participating in the Policy Council for over one year now, as well as serve as the President of my Center's Parent Advisory Committee. I have learned so many things about our Programs, with the biggest thing I have learned is the importance of in-kind. Our in-kind generates the money our Centers need, a fact of which I honestly sort of ignored until I started participating in the Policy Council. I now know the importance of it and encourage all parents to take it seriously. The care my child receives at his Center has been so helpful to me and the teachers are so kind and always show my son so much love (and sometimes a few extra hugs when he needs them). I find it very rewarding to be able to be involved in my child's education and I am very lucky that I found KCAO.*



**ANNMARIE VILLARREAL**  
**REGIONAL/EARLY HEAD START /CHILD CARE PARTNERSHIP**  
**POLICY COUNCIL VICE-CHAIRPERSON**





# HEAD START

## EARLY LEARNING OUTCOMES FRAMEWORK



CENTRAL DOMAINS					
	APPROACHES TO LEARNING	SOCIAL AND EMOTIONAL DEVELOPMENT	LANGUAGE AND LITERACY	COGNITION	PERCEPTUAL, MOTOR, AND PHYSICAL DEVELOPMENT
▲ INFANT/TODDLER DOMAINS	Approaches to Learning	Social and Emotional Development	Language and Communication	Cognition	Perceptual, Motor, and Physical Development
● PRESCHOOLER DOMAINS	Approaches to Learning	Social and Emotional Development	Language and Communication	Mathematics Development	Perceptual, Motor, and Physical Development
			Literacy	Scientific Reasoning	

Source: Early Childhood Learning and Knowledge Center

Our Head Start and Early Head Start programs promote school readiness in the areas of Social and Emotional Development, Language and Literacy Development, Approaches to Learning, Perceptual, Motor, and Physical Development. Our teachers implement Creative Curriculum as the framework in conjunction with the Head Start Early Learning Outcomes Framework and California Preschool Learning Foundations. The Desired Results Developmental Profile (DRDP) is utilized as an on-going means of assessment for preschool programs. The Hawaii Early Learning Profile (HELP) is utilized as an on-going means of assessment for the Infant/Toddler home-based program and Family Child Care. We assess children's progress three times throughout the year in order to track Kindergarten readiness. Parents are continuously involved in the process and have access to their child's school readiness progress. In addition, Head Start and local Kindergarten teachers meet periodically to discuss effective ways to prepare children for Kindergarten and share data results that supports children's growth and development throughout their Head Start experience.



# SCHOOL READINESS

## INFANT-TODDLER

### Early Head Start—Home Based

<b>Areas that Support School Readiness</b>	<b>Overall % of children in Age Expected Range</b>
Approaches to Learning	95%
Social and Emotional Development	94%
Language and Literacy Development	95%
Cognitive, Including Math and Science	95%

### Early Head Start—Center Based

<b>Area that Support School Readiness</b>	<b>Overall % of children in Age Expected Range</b> (Responding Ltr-Exploring Ltr)	<b>Overall % of children above the Age Expected Range</b> (Building Earlier)
Approaches to Learning	69%	13%
Social and Emotional Development	81%	0%
Language and Literacy Development	76%	6%
Cognitive, Including Math and Science	82%	0%

# **SCHOOL READINESS**

## **INFANT TODDLER**

### **Early Head Start Child Care Partnership** **Family Child Care– EHS-CCP**

<b>Area that Support School Readiness</b>	<b>Overall % of children in Age Expected Range</b> (Responding Ltr-Exploring Ltr)	<b>Overall % of children above the Age Expected Range</b> (Building Earlier)
Approaches to Learning	85%	15%
Social and Emotional Development	89%	11%
Language and Literacy Development	88%	13%
Cognitive, Including Math and Science	89%	11%

### **Family Child Care– Migrant Seasonal Head Start**

<b>Area that Support School Readiness</b>	<b>Overall % of children in Age Expected Range</b> (Responding Ltr-Exploring Ltr)	<b>Overall % of children above the Age Expected Range</b> (Building Earlier)
Approaches to Learning	81%	18%
Social and Emotional Development	81%	18%
Language and Literacy Development	81%	18%
Mathematics	81%	18%
Science	81%	18%
Physical Development –Health	81%	18%
Health	81%	18%
Social Science	72%	27%
Visual Performing Arts	72%	27%
English Language Development	99%	0%

# SCHOOL READINESS

## PRESCHOOL AGE

### Migrant & Seasonal Head Start

Area that Support School Readiness	Overall % of children in Age Expected Range (Building)	Overall % of children above the Age Expected Range (Integrating)
Approaches to Learning	69%	7%
Social and Emotional Development	75%	9%
Language and Literacy Development	84%	5%
Mathematics	75%	5%
Science	74%	4%
Physical Development	67%	22%
Health	84%	9%
Social Science	65%	29%
Visual and Performing Arts	66%	35%
English Language Development	61%	5%

# SCHOOL READINESS

## PRESCHOOL AGE

### REGIONAL HEAD START

Area that Support School Readiness	Overall % of children in Age Expected Range	Overall % of children above the Age Expected Range
	(Building)	(Integrating)
Approaches to Learning	73%	18%
Social and Emotional Development	78%	19%
Language and Literacy Development	82%	12%
Mathematics	80%	12%
Science	80%	11%
Physical Development	66%	30%
Health	71%	25%
Social Science	51%	45%
Visual and Performing Arts	54%	46%
English Language Development	40%	37%



# TRANSITION TO KINDERGARTEN

The transition to kindergarten can be a time of great excitement and joy for everyone involved.

Our program staff facilitate this process to make it a positive experience.

Our goal is to continually assess each child's development to prepare them for success in school. Staff, children and parents participate in transition activities in preparation for Kindergarten.



Kindergarten! ... here I come!



# ACCOUNTABILITY & BUDGET

Agency Single Audit for the Year Ended

DECEMBER 31, 2018

## SECTION I—Summary of Auditor’s Results:

None Reported.

## Section II—Financial Statement

### Findings:

None Reported.

## Section III-Federal Award Findings:

None Reported.

## Financial Statement Findings:

None Reported.

## Federal Award Findings:

None Reported.



## CACFP Audit Results

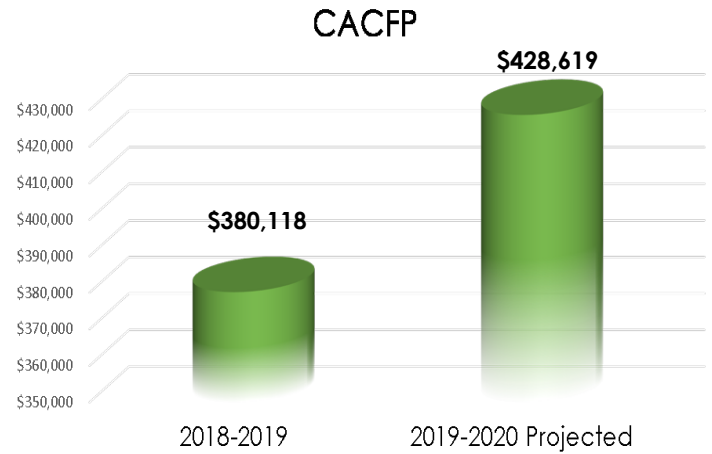
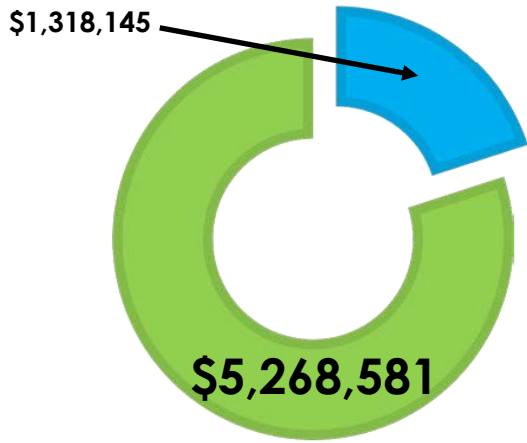
2018 (Center-based)

No further action required.

# ACCOUNTABILITY & BUDGET

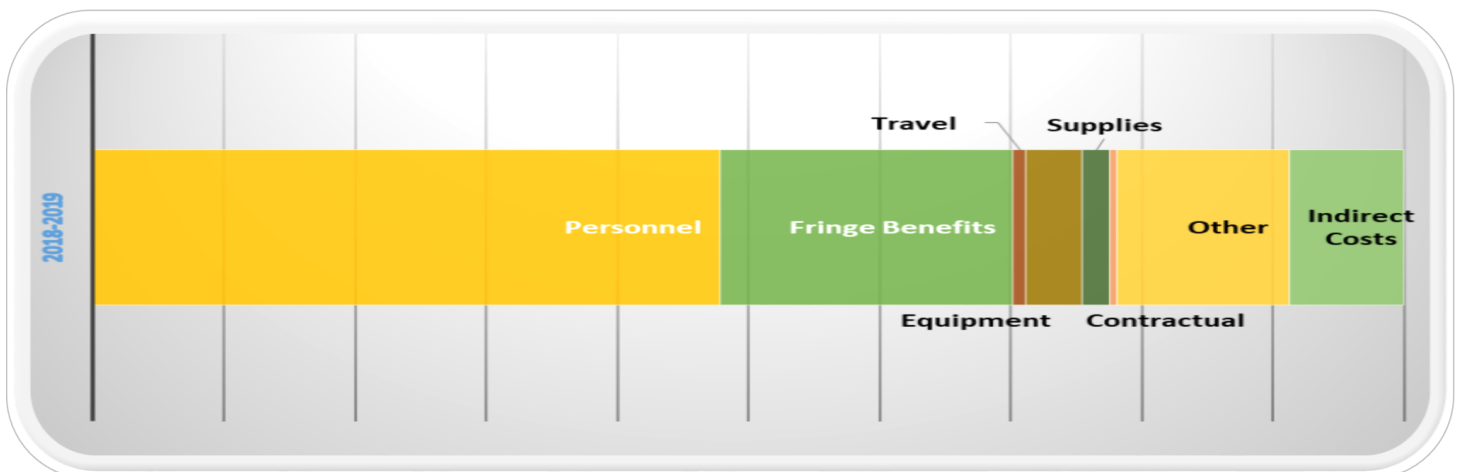
REGIONAL & EARLY HEAD START 2018-2019 ~ FY 04/01-03/31

■ In-Kind ■ Federal Funds



2018-2019		
CATEGORY	FEDERAL	IN-KIND
Personnel	\$2,516,834	\$889,852
Fringe Benefits	\$1,178,468	\$392,555
Travel	\$51,912	\$0
Equipment	\$229,094	\$0
Supplies	\$109,275	\$1,767
Contractual	\$30,750	\$17,165
Other	\$690,016	\$3,973
Indirect	\$462,232	\$0
<b>Total</b>	<b>\$5,268,581</b>	<b>\$1,305,312</b>

2019-2020 (Proposed)		
CATEGORY	FEDERAL	IN-KIND
Personnel	\$2,849,082	\$931,055
Fringe Benefits	\$1,063,088	\$359,978
Travel	\$35,223	\$0
Supplies	\$90,928	\$1,994
Contractual	\$31,284	\$27,649
Other	\$759,163	\$7,437
Indirect	\$483,682	\$0
<b>Total</b>	<b>\$5,312,450</b>	<b>\$1,328,113</b>

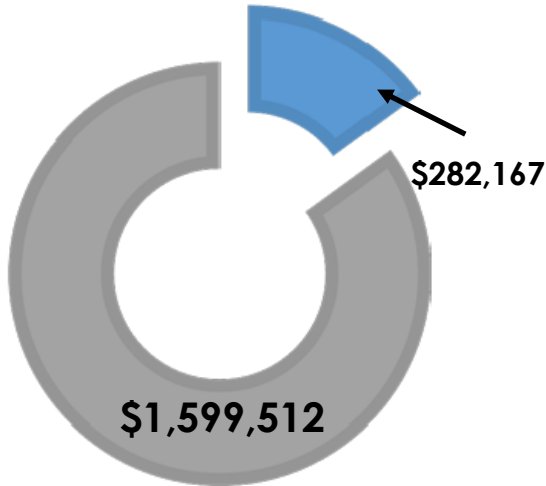


RHS and EHS Grant Cycle 04/01-03/31

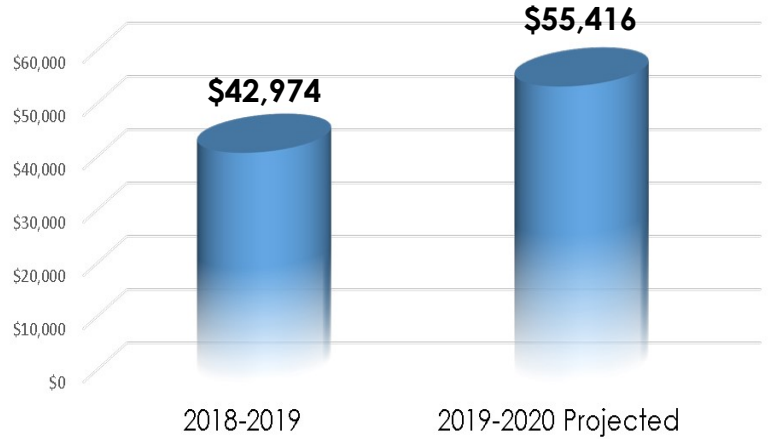
# ACCOUNTABILITY & BUDGET

## MIGRANT & SEASONAL HEAD START 2018-2019 FY 02/01-01/31

■ In-Kind ■ Federal Funds



CACFP

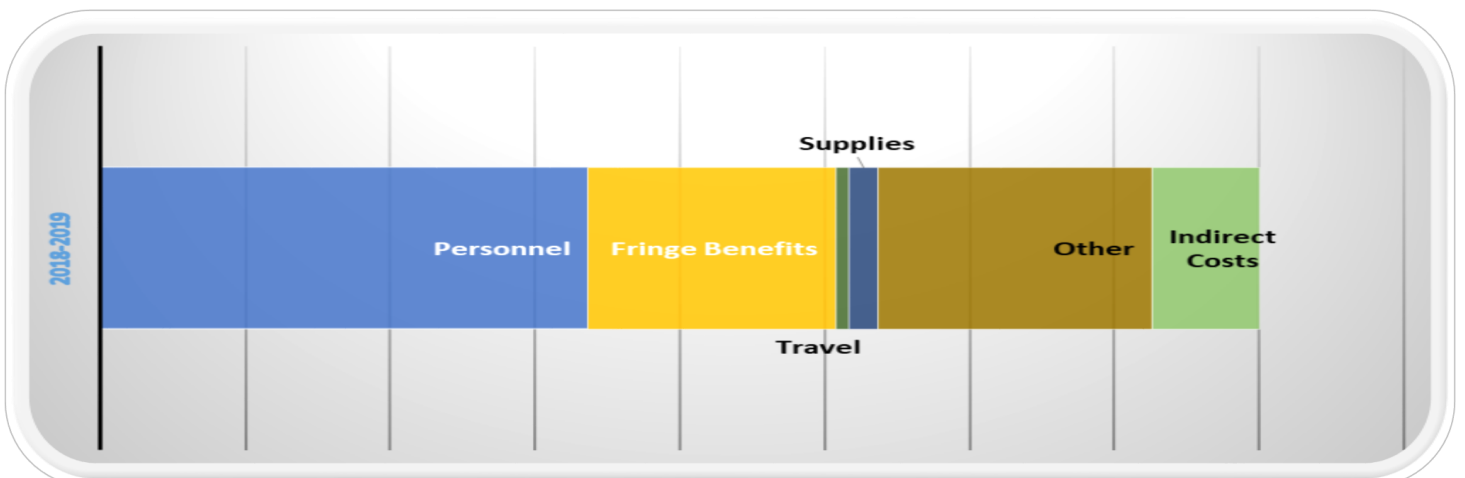


2018-2019

CATEGORY	FEDERAL	IN-KIND
Personnel	\$673,472	\$273,718
Fringe Benefits	\$341,098	\$117,434
Travel	\$18,570	0
Supplies	\$40,584	\$1,420
Other	\$377,884	\$7,306
Indirect	\$147,904	0
<b>Total</b>	<b>\$1,559,512</b>	<b>\$399,878</b>

2018-2020 (Proposed)

CATEGORY	FEDERAL	IN-KIND
Personnel	\$724,970	\$285,663
Fringe Benefits	\$298,221	\$107,551
Travel	\$15,502	0
Supplies	\$42,472	\$1,548
Other	\$395,723	\$12,034
Indirect	\$150,295	0
<b>Total</b>	<b>\$1,627,183</b>	<b>\$406,796</b>



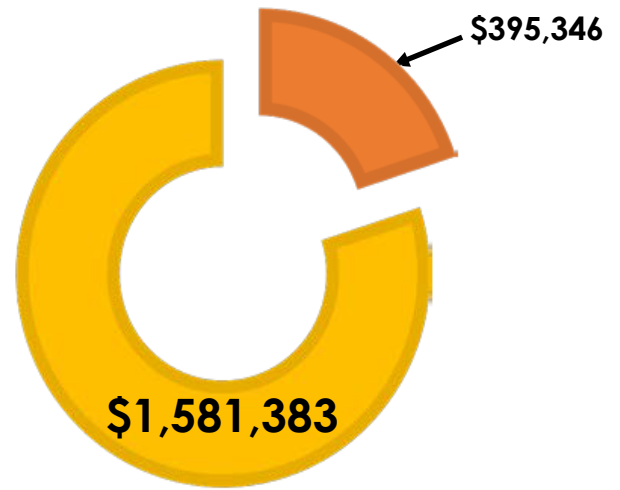
MSHS Grant Cycle 02/01-01/31.



# ACCOUNTABILITY & BUDGET

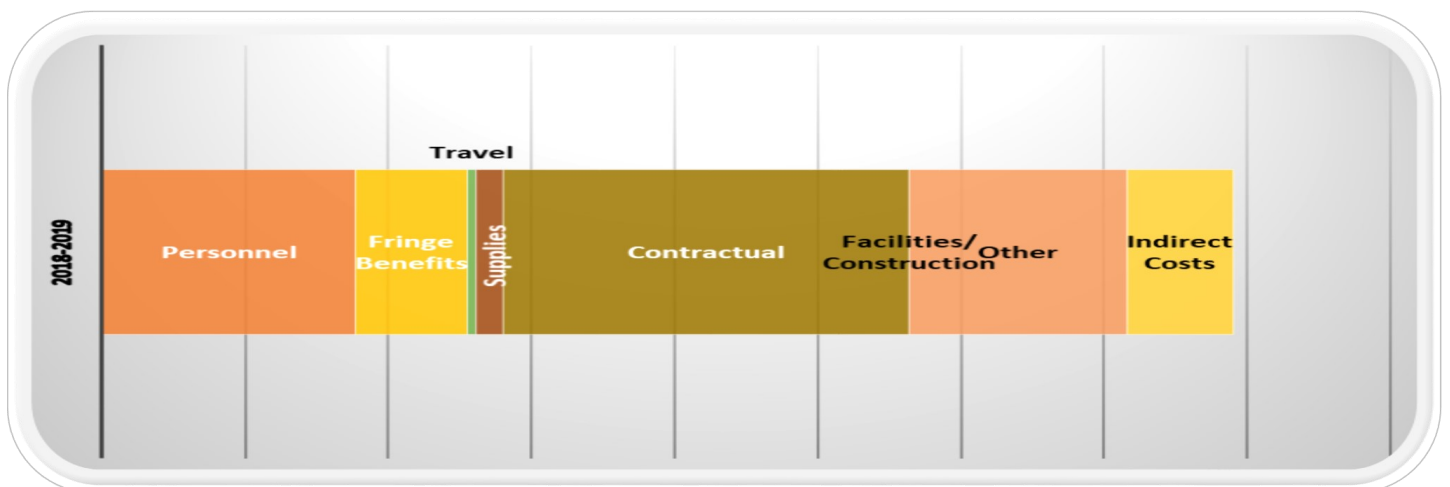
## EARLY HEAD START CHILD CARE PARTNERSHIP (EHS CCP) 2017-2018 FY 8/01-7/31

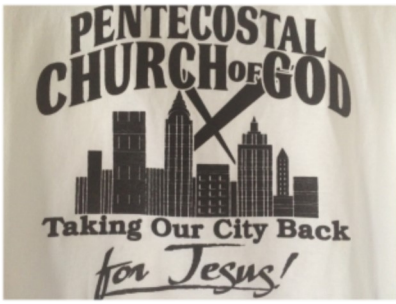
■ In-Kind ■ Federal Funds



2018-2019		
CATEGORY	FEDERAL	IN-KIND
Personnel	\$353,422	\$233,389
Fringe Benefits	\$156,528	\$91,084
Travel	\$12,262	\$8,733
Supplies	\$38,905	\$0
Contractual	\$565,948	\$6,214
Facilities/Construction	\$0	0
Other	\$304,861	0
Indirect	\$149,457	0
<b>Total</b>	<b>\$1,581,383</b>	<b>\$339,420</b>

2019-2020 (Proposed)		
CATEGORY	FEDERAL	IN-KIND
Personnel	\$469,806	\$203,167
Fringe Benefits	\$193,180	\$96,967
Travel	\$12,628	\$0
Supplies	\$18,897	\$0
Contractual	\$465,000	\$46,025
Other	\$84,004	\$3,000
Indirect	\$129,782	0
<b>Total</b>	<b>\$1,373,297</b>	<b>\$349,159</b>





**THANK YOU TO OUR**





Kettleman City  
Family Resource Center

73 Fifth Street • Kettleman City • CA • Phone: (559) 386-1693 • Fax: (559) 386-1397

# COMMUNITY PARTNERS





**1130 North 11th Avenue**

**Hanford, CA 93230**

**559-582-4386**

**[www.kcao.org](http://www.kcao.org)**